

OFFICE OF THE PRINCIPAL
NETAJI SUBHASH CHANDRA BOSE COLLEGE, SAMBALPUR
(GOVT. LEAD COLLEGE)

Tel: -(0663) 2546403

e-mail Id:- nscbcsbp@gmail.comNO. 763 /NSCBDate. 17/03/26

TENDER CALL NOTICE

Sealed tenders are invited in two-bid system from interested, reputed and registered firms / authorized suppliers, having valid up-to-date GST/IT clearance for supply of Electronics items (Desktop/Laptop/computers/Interactive Boards) from Reputed suppliers/farms, so as to reach the undersigned on or before 07.04.2026, by 01.00PM through registered/speed post only. The authority reserves the right to cancel the tender without assigning any reason thereof.

For details, please visit the College Website: <https://nscbcollegesbp.org>


17/3/26
PRINCIPAL

NSCB College, Sambalpur

DETAILS OF TENDER CALL NOTICE**(1) Schedule Of Tender:**

Tender No	
Name of the Tender Issuer	Principal, Netaji Subhash Chandra Bose College, Sambalpur, 768005
Scope of work	Supply of Electronic items (Desktop/Laptop/computers/Interactive Boards)
Last date & time for submission of bids	07.04.2026, 01.00 PM
Date & time and venue of Opening of Bids	08.04.2026, 11.30AM/Principal's Chamber
Address for communication	Principal, Netaji Subhash Chandra Bose College, Sambalpur, 768005, Odisha
Cover containing tender should be superscripted	Tender for supply of electronic items (Desktop/Laptop/computers/Interactive Boards)
Address for delivery of electronic items/ sports items/ furniture items and other items	Principal, Netaji Subhash Chandra Bose College, Sambalpur, 768005, Odisha
Mandatory Submission <ul style="list-style-type: none"> • Technical Bid • Financial Bid • Self-declaration for not black listed 	<ul style="list-style-type: none"> • Annexure-I • Annexure-II • Annexure-III

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2. Bidders Eligibility/Criteria

- a) Bidder must be a reputed Registered Firm/ Authorized Supplier/ Dealer of supplying electronic items such as computers. Necessary certificate to this effect must be enclosed.
- b) The bidder must have a valid GSTIN for Electronic items.
- c) The bidder must have PAN allotted by the Income tax Department.
- d) The bidder must have the willingness for providing all the electronic items.
- e) Annual turnover must be minimum Rs.5 Lakhs in last two years (2023-24& 2024-25). Necessary certificate to this effect must be enclosed.
- f) The bidder must have cleared GST & Income Tax Payment up to 31.03.2025 & attested copied of GST cleared certificate from the concerned Dept. & attested copies of income Tax return certificate from the competent authority up to 31.03.2025 must be enclosed along with documents.
- g) The builder must be an Authorised Manufacturer or Dealer.

(3) Bidding Procedure :

1. Technical bid consisting all the terms and conditions along with all requisite documents and technical details (Annexure-1 duly filled).
2. Financial Bid indicating on unit price per each item and total price including all taxes, service charges etc. (Annexure-II, duly filled).
3. Technical bid (Annexure-I) and Financial Bid (Annexure-II) should be separately sealed and superscribed as "Technical bid" for supply of electronic items, Netaji Subhash Chandra Bose College, Sambalpur. Similarly, financial bid, should be superscribed as "Financial bid for supply of electronic items, Netaji Subhash Chandra Bose College, Sambalpur.
4. Technical Bid shall be opened at the first instance and evaluated by technical committee and purchase committee. At the second stage, financial bids of only technically qualified bidders shall be opened for financial evaluation and ranking before awarding the contract.

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4. Procedure for submission of Bids: -

Bid should be submitted in 2 envelopes as mentioned below:

Envelop - 1

Technical Bid form duly sealed and superscribed as "Technical Bid for supply of electronic items, Netaji Subhash Chandra Bose College, Sambalpur (Annexure-1)

1. Technical Bid form (Annexure-I duly filled) and mention the brand name in respective column-5 which will be supplied by the bidder choosing from column -3 which is compulsory.
2. Copies of all certificates/documents in support of Technical Bid.

DOCUMENTS TO BE PROVIDED WITH THE TECHNICAL BID

1. Copy of PAN Card.
2. Copy of the IT return filed for the last two financial year i.e. 2023-24 and 2024-25.
3. Copy of GST registration Certificate
4. Copy of single contract on similar work if available.
5. GST clearance certificate up to 31.03.2025
6. The Dealer should be the manufacturer or he must attach manufacturer's conformation certificate extending warranty along with the authorization letter from the manufacturer.
7. Name of the Bank
 - a) Account number
 - b) IFSC Code:
 - c) MICR Number:

Envelop-2

Financial Bid duly sealed and superscribed "Financial Bid for supply of electronic items/, Netaji Subhash Chandra Bose College, Sambalpur (Annexure-II)

1. Financial bid form (Annexure-II, Duly Filled) (column from 5 to 8 to be duly filled which is compulsory)
2. The rates in both words and figures without any certification or overwriting should be quoted in financial bid.

Envelop-3

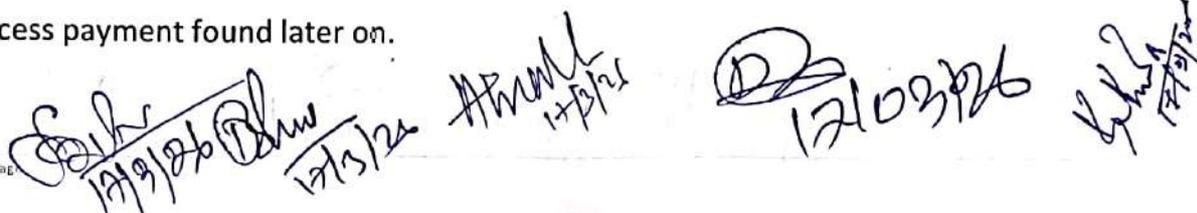
Duly sealed should contain

1. Tender envelop 1 & 2 (Annexure-I & Annexure-II)
2. Self-declaration for not black listed (Annexure-III)
3. EMD @2.5% of the total price quoted in the form of demand draft in favour of the principal NSCB College, Sambalpur.

(5) General Terms & Conditions.

1. Firms/ Suppliers/ Manufactures/ Distributors/ Authorized dealers must have valid GST/Service Tax registration/ PAN with proven track record for supply of electronic items .
2. Suppliers should send their tender through Registered Post/ Speed Post only. No other mode will be accepted for the said purpose.
3. The College is not responsible for non-receipt of tender within specified date and time due to any reason including postal delay on holidays.
4. Bids submitted without supporting documents, bare or incomplete in any aspect is liable for rejection.
5. The bidders should sign on each page of the tender and submit self-attested copies of the required documents.
6. Any delay in the supply and installation of the said items within the specified period, the concerned firms/ suppliers shall be held responsible and the authority reserves the right to cancel the order.
7. The quantity mentioned in the list of the said items may be increased or decreased upon the availability of funds.
8. Quoting merely the lowest price doesn't confer the right to any bidder for the award of supply order. The Purchase Committee reserves the right to select the item of any bid on the grounds of specification compliance, technologically advanced quality, proven performance track record, brand reputation, service back up support and training, offer of additional features, and any other relevant features.

9. Each item should be strictly as per the specification. The College reserves the right to reject the item in case any deviation from the desired norm.
10. Installation and successful demonstration of the item in the respective department is obligatory and it should be free of cost at College.
11. If any item covered under warranty fails, the same shall be repaired/ replaced as the case may be at free of cost including all the applicable charges including transport cost both ways.
12. The complete delivery of goods, installation and commissioning of the items should be made within 20 days from the date of issue of purchase order.
13. All the quoted items should be latest technology along with ISO-9000 and ISO-14001 certified company with due credits to energy conservation and green earth compliance (copy of the certificate should be provided), where ever it is applicable.
14. The total amount of the item should be inclusive of all taxes and statutory levies, labour, installation charges, packing, insurance, freight etc. and quoted price.
15. The item included in the list is tentative and may not be procured while ordering which is the sole discretion of Principal, Netaji Subhash Chandra Bose College, Sambalpur.
16. The successful bidder with quoted price as approved by the College shall be considered for issue of purchase order only when the bidder fulfils all the terms and conditions laid down in tender documents.
17. The Bidder shall adhere to the timeline provided by the College.
18. In the event of any loss, damage, breakage or leakage or any shortage, the bidder shall be liable to make good such loss and shortage found at the checking/inspection of the supplied instrument. No extra cost on such account shall be admissible.
19. A copy of recent catalogue of supplied items is to be submitted along with triplicate copies of bills/ invoices. Internet price proof is not accepted under any circumstances.
20. Supplied items, if any found damaged/lost subject to replacement at the cost of supplier before receiving final payment.
21. Process of the supplied items charged in the bills / invoices are subject to recovery of any excess payment found later on.


 The bottom of the page contains several handwritten signatures and dates. From left to right: a signature with the date 17/3/24; and a signature with the date 17/3/24.

22. Copies of the way bills have to be used & submitted while supplying the goods.
23. Any loss caused to the institute due to any wrong calculations/claims will be recovered from the supplier at any time.
24. The price quoted will be valid initially for a period of one year. The institute can place order on the same terms & conditions within this period.
25. Acceptance of tender will be intimated to the successful bidder through a letter of intent.
26. The supplier will provide warranty/Guarantee as per the product & under warranty period all the damaged items shall be repaired / replaced by the supplier at their cost and risk.
27. Warranty/ guaranty period and after sales service conditions etc. are also be clearly indicated..
28. AMC charges if any will be mentioned in the tender.
29. Conditional tender will not be accepted.
30. The quotation for library Books as per the NEP-2020 for UG Program and PG Program must reflect the discount parentage in aggregate manner for local as well as foreign authored books.
31. Any corrections/ corrigendum will be given in our Official website i.e. <https://nscbcollegesbp.org>. Please visit College website regularly for any information/ update. No separate advertisement, information will be provided in this regard in the newspaper.
32. Any dispute arising out of the transaction is subject to the jurisdiction of Sambalpur Court only.
33. The authority reserves the right to accept or reject the tenders in whole or part without assigning any reasons thereof.
34. Bidder is/are to submit an EMD @2.5% of the total price quoted in the form of demand draft.

Bhu
17/3/26

H. Prasad
17/3/25

D
17/03/26

J. Prasad
17/3/2026

S. Prasad
17/3/26

Payment:-

Payment will be made on submission of bills after complete satisfactory supply, installation, operation, functioning and due verification of articles by our technical and purchase committee members as per OGFR rules. No advance payment will be made for the said purpose.

PRINCIPAL
NSCB College, Sambalpur

ANNEXURE - I

TECHNICAL BID

(should be submitted in a sealed envelope separately & super-scribing on the envelope as "Technical Bid")

Sl. No	Item with Specification	Reputed Brand & Model No	Quantity Required	Remarks
1.	<u>(A).Desktop Specification:</u> <u>Make HP/Equivalent</u> Intel Core i3,12 th Generation, 8Gb RAM, 512GB HDD, 256 SSD, OS-Windows 11 Professional, 21.5",with MS Office 2023,inbuilt Bluetooth and Wi-Fi, 3Yrs Warranty			
	<u>B)Digital Interactive Board</u> <u>Hikvision/Equivalent</u> DS-D5B65RB/EL 65-inch interactive flat panel			
	<u>C).Laptop Specification:</u> <u>Make DELL/Equivalent</u> Intel Core i3,12 th Generation, 8Gb RAM, 512GB HDD, 256 SSD, OS-Windows 11 Professional, 21.5",with MS Office 2023,inbuilt Bluetooth and Wi-Fi, 3Yrs Warranty			

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Declaration

1. I, Shri _____ mentioned above, am competent to sign this declaration and execute this tender document;
2. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them.
3. The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I/ We, am/are well aware of the fact that furnishing of any false information /fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

Place
Date:

Signature of the Bidder

Name:
Seal:

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17/3/26

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17/3/26

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ANNEXURE – II

FINANCIAL BID

(To be enclosed in separate sealed cover & super-scribed on the envelope as "Financial bid")

Sl. No	Item with Specification	Make	Qty. Required	Unit Cost	GST	Any other charges	Total Cost inclusive GST & Other charges	Remarks
1	2	3	4	5	6	7	8	9
1.	<p>(A).Desktop Specification: Make HP/Equivalent Intel Core i3,12th Generation, 8Gb RAM, 512GB HDD, 256 SSD, OS- Windows 11 Professional, 21.5",with MS Office 2023,inbuilt Bluetooth and Wi-Fi, 3Yrs Warranty</p>		36					
	<p>(B)Digital Interactive Board Hikvision/Equivalent DS-D5B65RB/EL 65-inch interactive flat panel</p>		2					
	<p>(C).Laptop Specification: Make HP/Equivalent Intel Core i3,12th Generation, 8Gb RAM, 512GB HDD, 256 SSD, OS- Windows 11 Professional, 21.5",with MS Office 2023,inbuilt Bluetooth and Wi-Fi, 3Yrs Warranty</p>		2					

Place:

Date:

Signature of the Bidder
(with seal)

Dhw
17/03/26

Hmall
17/3/26

R
17/03/26
Sah
17/3/26

S. S. S.
17/03/26

Annexure - III

SELF DECLARATION FOR NOT BLACK LISTED

To

The Principal,
Netaji Subhash Chandra Bose College,
Sambalpur, 768005

Ref : Tender No. _____ / Dt. _____
Madam / Sir,

I / we _____ hereby confirm that
our firm has not been banned or black listed by any Government Organisation / Financial
Institution / Court / Public Sector / Private Sector / State Govt. / Central Govt.

Place :

Date :

Signature of the Bidder
(with seal)

H. Mall
17/3/24

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12/10/24

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