

**OFFICE OF THE PRINCIPAL:  
NETAJI SUBHASH CHANDRA BOSE COLLEGE, SAMBALPUR**

(GOVT. LEAD COLLEGE)

Tel: -(0663) 2546403

e-mail id: -nscbcsbp@gmail.com

ADVERTISEMENT No \_\_\_\_\_/NSCBC Date. \_\_\_\_\_

As per higher education department letter no. 17952 dated. 27.03.2025 complete application in all respects are invited from the eligible candidates by regd/speed post for engagement of IT interns(two Nos) for a period of 11 (eleven) month only purely on temporary basis.

**The institute in no circumstances holds the obligation to offer permanent employment to the applicants upon completion of the internship program.**

Participation in the program doesn't guarantee a job offer at any stage and HEI holds no responsibility for employment or placement after the internship.

For details the candidates are directed to visit the official college website [www.nscbcollegesbp.org](http://www.nscbcollegesbp.org).

Importants Dates

1. Last date of receipt complete application in all respects at the college level Dt. **10-07-2026**.
2. Date of interview of shortlisted candidates **18/07/2026(Saturday)**
3. Any changes in the date of interview will be intimated to the candidates via college website/email/phone.

PRINCIPAL  
N.S.C.B. College, Sambalpur

Memo No. 3059 /NSCBC

dt. 01-07-2025

Copy to Establishment section/college notice board/college website/local employment exchange for information.

  
PRINCIPAL  
N.S.C.B. College, Sambalpur



GOVERNMENT OF ODISHA  
HIGHER EDUCATION DEPARTMENT

\*\*\*\*\*

No.: 17252 /HE, Dated 27/03 2025  
HE-PTC-MISC-0001-2025

From

Smt. Mousumi Nayak, OAS (S)  
Joint Secretary to Government

To

The Principals (All Government/ Non-Government Degree  
Colleges coming under this Department)

(List Attached)

Sub: Internship Programme for "IT Interns / Executives" in all the Government and Aided Colleges of this State coming under the purview of the Higher Education Department

Madam/ Sir,

In inviting a reference to the subject cited above, I am directed to intimate you that, in line with the Government's initiative to strengthen digital governance, enhance technical infrastructure and improve IT-based services in Higher Education Institutions (HEIs), the Higher Education Department has approved the Internship Programme for IT Interns under the SAMS Society.

This initiative aims to bridge the gap between academic learning and industry demands while strengthening the technological backbone of higher education institutions.

The primary objectives of this initiative are:

1. **Skill Development:** To provide interns with hands-on experience in IT systems, digital governance, and technical support, enabling them to enhance their practical knowledge and problem-solving abilities.
2. **Exposure to Real-World Applications:** To familiarize interns with the operational framework of IT-based services in HEIs, including software management, data handling, and digital service delivery.
3. **Technical Assistance:** To support HEIs in maintaining and upgrading their IT infrastructure, troubleshooting technical issues, and ensuring smooth implementation of digital services.

4. **Capacity Building:** To create a skilled workforce capable of contributing to the digital transformation of the education sector and fostering innovation in IT-driven solutions.

This internship will provide IT Interns with hands-on experience in managing digital governance within educational institutions while contributing to the modernization of IT services in the higher education sector. It will also offer exposure to the **SAMS Application, HIMS Application**, and other e-governance platforms, including other academic and administrative assignments.

#### **Selection Process & Modalities:**

IT Interns will be selected at the college level through a Selection Committee, ensuring a fair and transparent recruitment process. The selection will be based on Career Marking (50%) and Interview Performance (50%).

##### **A. Career Marking (50% Weightage)**

Candidates will be evaluated based on their academic performance, with weightage distributed as follows:

- **10th Marks:** 20% weightage
- **12th Marks:** 30% weightage
- **Graduation Marks:** 50% weightage

##### **B. Interview (50% Weightage)**

**Candidates will be assessed on:**

- **Technical Knowledge & Problem-Solving Skills** – Understanding of IT systems, troubleshooting abilities, and familiarity with digital infrastructure.
- **Aptitude & Practical Application** – Ability to handle IT-related tasks in a college environment.
- **Communication & Management Skills** – Capacity to assist faculty, staff, and students in IT operations effectively.

**Allocation of IT Interns in Colleges:**

Depending upon the available funds in the **SAMS Account**, Colleges may decide to engage interns as follows.

- **Colleges with more than 700 students** may engage **two IT interns** ensuring that at least one is a female candidate. (List attached)
- **Colleges with less than 700 students** may engage **one IT intern**. (List attached)

### **Selection Process & Transparency:**

- The **Selection Committee** at the college level will oversee the entire recruitment process.
- **Interviews** will be conducted in a fair and transparent manner, ensuring equal opportunity for all eligible candidates.

### **Terms & Conditions:**

#### **1. Number of IT Interns:**

**i)** IT Interns will be engaged across 713 Government and Non-Government Aided Colleges under the Higher Education Department.

**ii)** For HEIs with more than 700 students (267 institutions), two IT Interns will be engaged to ensure adequate support. For HEIs with less than 700 students (446 institutions), one IT Intern will be engaged per institution.

#### **2. Eligibility Criteria:**

The Candidates must have completed any IT-related qualification, such as:

- **B.Sc. Computer Science**
- **B.Sc. ITM (Information Technology & Management)**
- **BCA (Bachelor of Computer Applications)**
- **B.Sc. IT (Information Technology)**
- **Any Graduate with PGDCA (Post Graduate Diploma in Computer Applications)**

#### **3. Age Limit**

- **21 - 25 years**

#### **4. Stipend:**

- Selected interns will receive a **monthly stipend of ₹5,000/-**.

#### **5. Internship Duration:**

- The internship will be for a period of **11 months**. **Under no circumstances, they will be engaged in any manner in any designation.**
- **HEIs must explicitly state in the advertisement that they have no obligation to offer permanent employment to applicants upon completion of the internship program. Participation in the program does not guarantee a job offer at any stage, and HEIs hold no responsibility for employment or placement after the internship.**

**6. Funding Source:**

- The stipend for the internship will be disbursed from the funds allocated under the **SAMS Account head** of the respective colleges.

**7. Monitoring & Performance Evaluation:**

- Colleges will maintain an **attendance sheet** to track the presence of IT Interns.
- Performance assessment will be conducted periodically to ensure interns effectively contribute to digital governance and IT support services.

You are therefore requested to take necessary steps for the effective implementation of this programme and ensure a transparent selection process as per the guidelines.

This is for your kind information and necessary action.

Yours faithfully

  
Joint Secretary to Govt.

**Memo No. 17253 /HE, Dated: 27/03 2025**

Copy submitted to P.S to Hon'ble Minister, Higher Education for kind information of Hon'ble Minister.

  
Joint Secretary to Govt.

**Memo No. 17254 /HE, Dated: 27/03 2025**

Copy submitted to the OSD to Commissioner-Cum- Secretary, Higher Education Department for kind information of Commissioner-Cum-Secretary.

  
Joint Secretary to Govt.

**Memo No. 17255 /HE, Dated: 27/03 2025**

Copy forwarded to the RDE (Bhubaneswar/ Berhampur/ Sambalpur/ Balasore/ Jeypore) kind information and necessary action.

  
Joint Secretary to Govt.